

UNIVERSITY SENATE ROUTING LOG

Proposal Title: Program Change for RN-BSN Option in the Undergraduate Nursing Program

Contact Person (name, email & phone #): Patricia V. Burkhart (see below)

Instruction: To facilitate the processing of this proposal please identify the groups or individuals reviewing the proposal, identify a contact person for each entry, provide the consequences of the review (specifically, approval, rejection, no decision and vote outcome, if any) and please attach a copy of any report or memorandum developed with comments on this proposal.


Reviewed by: (Chairs, Directors, Faculty Groups, Faculty Councils, Committees, etc.)	Contact person Name (phone/email)	Consequences of Review:	Date of Proposal Review	Review Summary Attached? (yes or no)
Undergraduate Program Committee (UPC), College of Nursing	Dr. Karen Butler, Chair X-35684; kmbutl00@email.uky.edu	Approved minor revisions to description and objectives of NUR 869 course	UPC meeting 9/19/08	Minutes of 9/19/ 08 UPC meeting attached (highlighted).
Undergraduate Faculty, College of Nursing	Dr. Patricia Burkhart X-36253; <u>Pvburk2@email.uky.edu</u>	Approved minor revisions to description and objectives of NUR 869 course	Undergraduate Faculty Meeting 9/19/08	Minutes of 9/19/08 undergraduate faculty meeting attached
Associate Dean, Undergraduate Studies, College of Nursing	Dr. Patricia Burkhart X-36253; <u>Pvburk2@email.uky.edu</u>	Approved minor revisions to description and objectives of NUR 869 course	9/19/08	




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October 21, 2008

TO: Dr. Heidi Anderson
Chair, Health Care Colleges Council

FR: Jane M. Kirschling, RN, DNS 
Dean and Professor

Patricia V. Burkhardt, PhD, RN 
Associate Dean, Undergraduate Studies

RE: Program Change Request, BSN program

Attached are the forms that outline a program change in the Undergraduate Program which affects Registered Nurse (RN-BSN option) students. The recommendations we are requesting: a) change the admission criteria for associate degree prepared RN students, b) change the admission criteria for the RN who is a graduate of a diploma program, c) eliminate admission criteria which are not useful in making an admission decision, and d) change the wording of the Application Deadline and Application for Admission sections of the bulletin. These proposed changes formalize previous exemptions granted by the CON Admission and Progression Committee. The changes have been approved by the Undergraduate Program Committee, the Undergraduate Student Admission and Progression Committee, and the Undergraduate Faculty. A matrix with the current bulletin wording, the suggested changes, and the rationale for the changes is attached to the Request for Change in Undergraduate Program form.

Please let us know if you have questions. We are submitting this request in advance of the October 27th deadline for agenda items for the November 18th meeting. We will have representatives from the College of Nursing at the meeting to answer any questions.

Please let us know if you have questions. We look forward to comments from the review of the request at the Health Care Colleges Council.

Lowry – 2008 – 1

Brothers, Sheila C

From: Joe Sottile [jsottile@engr.uky.edu]
Sent: Friday, April 24, 2009 2:18 PM
To: Brothers, Sheila C
Subject: Admissions and Academic Standards Cmte

Sheila,

The A&AS committee has approved the following proposals:

Foreign Language Assessment Policy Change

BA/BS Telecommunications: Change to Premajor GPA Requirement

Change to Bachelor of Science in Nursing Admission Requirements With respect to the Change to Bachelor of Science in Nursing Admission Requirements, there was some concern expressed over the elimination of the reference letter from a supervisor and the interview with members of the Admission and Progression Committee. Several members of the committee believed that both are important for evaluating people working in the health care industry.

Please contact me if you need additional information.

- js

Joseph Sottile
234A MMRB
University of Kentucky
Lexington, KY 40506-0107
859-257-4616
859-323-1962 fax

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

1. General Information

College: Nursing		Department: Undergraduate Nursing	
Current Program Name:		Proposed Program Name:	
Current Major Name: Nursing		Proposed Major Name: no change	
Current Degree Title: Bachelor of Science in Nursing		Proposed Degree Title: no change	
Formal Option:		Specialty Field:	
Bulletin (yr and pgs):	2008-2009, pp. 231, 232	CIP Code:	UK ID #:
		HEGIS CODE:	
Accrediting Agency (if applicable):		Today's Date: 10/21/08	

2. Particular University Studies Requirements or Recommendations for this Program.

	Current	Proposed
I. Mathematics		no change
II. Foreign Language		no change
III. Inference-Logic		no change
IV. Written Communication	ENG 104 or Honors	no change
V. Oral Communication	Suspended through Fall 2009	Suspended through Fall 2009
VI. Natural Sciences		no change
VII. Social Sciences		no change
VIII. Humanities		no change
IX. Cross-Cultural		no change
X. USP Electives (3 must be outside the student's major)		no changes

To the extent that proposed changes in sections 3 through 8 involve courses offered in another program, please submit correspondence with the program(s) pertaining to the availability of such courses to your students.

3. University Graduation Writing Requirement - select from approved courses.

4. College Depth & Breadth of Study Requirements (if applicable). Include particular courses required/recommended for this program.

Current	Proposed
	No change in this section

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

10. List below the typical semester by semester program for a major.

Current	Hours	<i>Proposed</i>	<i>Hours</i>
YEAR 1 - Fall		YEAR 1 - Fall	
(i.e. "BIO 103")	(i.e. "3")		
Current Total, Year 1 Fall	16	<i>Proposed Total, Year 1 Fall:</i>	
YEAR 1 - Spring		YEAR 1 - Spring	
Current Total, Year 1 Spring:		<i>Proposed Total, Year 1 Spring:</i>	
YEAR 2 - Fall		YEAR 2 - Fall	
Current Total, Year 2 Fall:		<i>Proposed Total, Year 2 Fall:</i>	
YEAR 2 - Spring		YEAR 2 - Spring	
Current Total, Year 2 Spring:		<i>Proposed Total, Year 2 Spring:</i>	

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

10. Semester Plans, continued.

Current	Hours	<i>Proposed</i>	<i>Hours</i>
YEAR 3 - Fall		<i>YEAR 3 - Fall</i>	
Current Total, Year 3 Fall:		<i>Proposed Total, Year 3 Fall:</i>	
YEAR 3 - Spring		<i>YEAR 3 - Spring</i>	
Current Total, Year 3 Spring:		<i>Proposed Total, Year 3 Spring:</i>	
YEAR 4 - Fall		<i>YEAR 4 - Fall</i>	
Current Total, Year 4 Fall:		<i>Proposed Total, Year 4 Fall:</i>	
YEAR 4 - Spring		<i>YEAR 4 - Spring</i>	
Current Total, Year 4 Spring:		<i>Proposed Total, Year 4 Spring:</i>	
Current Total Hours:		<i>Proposed Total Hours:</i>	

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

5. Premajor or Preprofessional Course Requirements (if applicable).

Current See attached	Proposed See attached

6. Credit Hours.

a. Credit Hours Required:	Current:	Proposed:	no change			
b. Total Required for Graduation:	Current:	Proposed:	no change			
c. Required by Level:						
Currently:	100:	200:	300:	400-500:		
Proposed:	100:	200:	300:	400-500:		
d. Current Premajor or Preprofessional:			d. Proposed Premajor or Preprofessional:			
e. Current Field of Concentration:			e. Proposed Field of Concentration:			
f. Current Division of Hrs between Major Subject & Related Field:			f. Proposed Division of Hrs between Major Subject & Related Field:			
g. Current Hrs Needed for a Specific Option or Specialization:			g. Proposed Hrs Needed for a Specific Option/Specialization:			
h. Current Technical or Professional Support Electives:			h. Proposed Technical or Professional Support Electives:			
i. Current Minimum Hours of Free or Supportive Electives:			i. Proposed Minimum Hours of Free or Supportive Electives:			

7. Major or Professional Course Requirements.

Current	Proposed
	no changes

8. Minor Requirements (if applicable).

Current	Proposed
	no changes

9. Rationale for Change(s) – if rationale involves accreditation requirements, please include specific references to those.

Please see attached matrix

REQUEST FOR CHANGE IN UNDERGRADUATE PROGRAM

12. Requested effective date for changes (term/year):	Spring	/	2008
13. Within the department, who should be contacted for further information about the proposed program change?			
Name:	Gina Lowry, PhD, RN	Phone:	257-5258
Email:	rlowr0@uky.edu		

14. Signatures of Approval.

<p><u>9/19/08</u> DATE of Approval by Department Faculty - <i>CURRICULUM COMMITTEE</i></p>	<p><u>PATRICIA V. BURKHART</u> printed name</p>	<p><u><i>Patricia V. Burkhart</i></u> <i>10/29/08</i> Reported by Department Chair signature</p>
<p><u>9/19/08</u> DATE of Approval by College Faculty - <i>UNDERGRAD</i></p>	<p><u>JANE M. KIRSCHLING</u> printed name</p>	<p><u><i>Jane M. Kirschling / PVB</i></u> <i>10/29/08</i> Reported by College Dean signature</p>
<p><u>1-20-2009</u> *DATE of Approval by Undergraduate Council</p>	<p><u>/</u> printed name</p>	<p><u>/</u> Reported by Undergraduate Council Chair signature</p>
<p><u>/</u> *DATE of Approval by Graduate Council</p>	<p><u>/</u> printed name</p>	<p><u>/</u> Reported by Graduate Council Chair signature</p>
<p><u>11/18/08</u> *DATE of Approval by Health Care Colleges Council (HCCC)</p>	<p><u>Heidi Anderson</u> printed name</p>	<p><u><i>Heidi Anderson</i></u> Reported by Health Care Colleges Council Chair signature</p>
<p><u>/</u> *DATE of Approval by Senate Council</p>	<p><u>/</u></p>	<p><u>/</u> Reported by Office of the Senate Council</p>
<p><u>/</u> *DATE of Approval by the University Senate</p>	<p><u>/</u></p>	<p><u>/</u> Reported by the Office of the Senate Council</p>

*If applicable, as provided by the *University Senate Rules*.

Program Change Addendum

SECTIONS OF THE UK BULLETIN RELATED TO RN-BSN TO BE REVISED

4. A student who is a registered nurse will be considered for admission to **upper division** courses in the UK Professional Nursing program based on the following criteria:

CURRENT WORDING	NEW WORDING – changes marked in red, bold, and underlined	RATIONALE FOR CHANGE
<p>a) the applicant must be a registered nurse licensed to practice in Kentucky;</p>		<p>Deleted in its entirety; see changes to b), which becomes the new a)</p>
<p>b) an associate degree in nursing from an college accredited by one of the six regional academic accrediting associations with a minimum GPA of 2.5 on a scale of 4.0 in all course work attempted as computed by the Office of Admissions* NOTE: The following information concerning nursing credits was under review at the time of publication. Please check with the College of Nursing for the current policy. *The registered nurse who is a graduate of a diploma program will be considered for admission after earning a minimum of 60 college credits which include: English – 6 semester credits Natural Sciences – 6 semester credits Social Sciences – 6 semester credits Humanities – 6 semester credits Nursing** – 28 semester credits **Nursing credits may be earned from regionally accredited</p>	<p><u>a (1) For Associate Degree Nurses</u> The registered nurse with an associate degree in nursing from a college accredited by one of the six regional academic accrediting associations will be considered for admission with a minimum GPA of 2.5 on a scale of 4.0 in all course work attempted as computed by the Office of Admissions. <u>NOTE: RN licensure is required to progress to the second semester of the curriculum or prior to beginning clinical experiences.</u></p> <p><u>a(2) For Diploma Prepared Nurses</u> The registered nurse who is a graduate of a diploma program will be considered for admission after earning a minimum of 60 college credits which include: English – 6 semester credits Natural Sciences – 6 semester credits Social Sciences – 6 semester credits Humanities – 6 semester credits Nursing** – 28 semester credits. <u>**Nursing credits may be earned from regionally accredited colleges by taking the courses or by submission of a portfolio of RN licensure and experience to the RN-BSN Option Coordinator.</u> All nursing courses taken in associate degree or diploma programs</p>	<p>a (1). The Kentucky Board of Nursing policy that a graduate nurse must complete 120 clinical hours prior to licensure may preclude licensure for new associate degree graduates at the time of their application to the UK CON program. With the new wording, students are required to be licensed to progress, but are not required to be licensed prior to enrollment in the program.</p> <p>a (2). ACT-PEP requirement deleted. These specific tests are no longer in existence, and few colleges currently require testing beyond licensure for diploma prepared nurses.</p>

Sentence from 'a.1' in its entirety:
 NOTE: RN licensure is required prior to beginning clinical experiences."

<p>colleges by taking the courses or by taking the ACT-PEP tests. It is strongly recommended that applicants contact the Office of Student Services in the College of Nursing regarding the approved nursing ACT-PEP credits. All nursing courses taken in associate degree or diploma programs are considered lower-division courses and are not equivalent to upper-division courses in this program. The applicant must have at least a GPA of 2.5 on a scale of 4.0 in all college course work attempted as computed by the Office of Admissions, and must have satisfactorily completed the ACT-PEP tests which establish the nursing credits.</p>	<p>are considered lower-division courses and are not equivalent to upper-division courses in this program. The applicant must have at least a GPA of 2.5 on a scale of 4.0 in all college course work attempted as computed by the Office of Admissions</p>	
<p>c) a statement of academic and professional goals;</p>	<p>b) a statement of academic and professional goals;</p>	<p>The statement of goals is useful for advising students in the RN-BSN Option and will be maintained, but is changed to b).</p>
<p>d) a letter of reference from a supervisor;</p>	<p>[no change]</p>	<p>Deleted in its entirety. Letters of recommendation provide minimal useful information about applicants.</p>
<p>e) an interview with members of the Admission and Progression Committee or their designees.</p>		<p>Deleted in its entirety. Current practice does not include interviewing applicants for admission. Interviewing of undergraduate students has proven to tell us little about the student.</p>

CURRENT WORDING	NEW WORDING	RATIONALE FOR CHANGE
<p>Application Deadline The application deadline for admission to the Nursing program for all categories of students is March 1.</p>	<p>Application Deadline <u>The preferred application deadline is March 1; however, applicants will be considered on a space available basis until August 1 for the fall semester. For spring semester, applications must be received by December 1.</u></p>	<p>Adding wording to make it clear that the March 1 deadline is NOT a final admission cut off and setting a deadline for fall and spring applications which coincides with the University's admission deadlines.</p>
<p>Application for Admission All applications and transcripts for admission must be submitted to the Office of Admissions according to the deadlines listed in the box above. RN applicants are considered for fall admission only. Transfer applicants will be evaluated for fall and spring admission, according to the deadlines listed. Those accepted for admission must notify the college within 30 days, in writing, of their intent to enroll. Late applicants will be considered for admission on a space-available basis.</p>	<p>Application for Admission All applications and transcripts for admission must be submitted to the Office of Admissions according to the deadlines listed in the box above. Transfer applicants will be evaluated for fall and spring admission, according to the deadlines listed. Those accepted for admission must notify the college within 30 days, in writing, of their intent to enroll. Late applicants will be considered for admission on a space-available basis.</p>	<p>Deleting sentence "RN applicants are considered for fall admission only". RN students are, by default, transfer applicants – so the paragraph is confusing.</p>

4.2.2.1 Admission to College of Nursing [US:4/12/82; US:3/10/86; US:10/14/91; US: 2/13/95; US 4/10/00]

The College of Nursing (CON) enrollment will be composed of four-year students, associate degree nursing graduates and diploma nursing school graduates. Admission to the University does not guarantee admission to the College of Nursing. Preference will be given to Kentucky residents.

Applicants must be in a state of good health enabling them to carry out the functions of the professional nurse. Routinely, each student will be required to obtain a rubella and rubeola titers, and have an annual tuberculin test or chest x-ray.

Progression to upper division courses is regulated so that the total number of full time equivalents at the beginning of the junior year does not exceed 120. Admission criteria for four types of students are presented below:

A. Criteria for Admission to the 4-year BSN Program Include: [US 4/13/98; US 4/10/06]

1. Freshman Student

Students will be admitted as freshman to a prenursing curriculum based on the following criteria:

- (a) high school grade point average of 2.5 or above on a 4.0 scale
- (b) meeting criteria for selective admission to the University of Kentucky as established by Rule 4.2.1.1

2. Selection for admission to the nursing curriculum will occur at the sophomore level for all students based on the following criteria:

- (a) a minimum cumulative grade point average of 2.5;
- (b) a grade of "C" or better in all required prenursing courses;
- (c) completion of an approved Medicaid Nurse Aid training program.

In addition, any or all of the following information may be evaluated as part of the admission application:

- (d) a writing exercise based on criteria established by the CON;
- (e) two letters of reference from individuals who can assess potential for success (e.g. teacher, employer);
- (f) an interview with members of the Admissions and Progression Committee, or their designees.

B. Criteria for Admission to the 4-year BSN Program for Transfer Students Include: [US: 4/13/98; US 4/10/00; US 4/10/06]

1. for transfer students with less than 24 hours of college credit, meeting the criteria for entering freshman and a minimum grade point average of 2.5 on all college work attempted as computed by the Office of Admissions;

2. for transfer students with more than 24 hours of college credit, maintaining a grade point average of 2.5 on all college work attempted as computed by the Office of Admissions;

3. grades of "C" or better in all courses required for CON curriculum;

In addition, any or all of the following may be requested as part of the application:

4. a writing exercise based on criteria established by the CON;

5. two letters of reference from individuals who can assess potential for success (e.g., teacher, employer, etc.); and

6. completion of an approved Medicaid Nurse Aid training program;

7. an interview with members of the Admission and Progression Committee or their designee.

C. Students will be eligible to apply for readmission the College of Nursing after suspension from the College when they meet criteria as stated in Section B 1 and 2 of this policy.

D. A student who is a registered nurse will be considered for admission to upper division courses in the nursing program based on the following criteria:

~~1. The applicant must be a registered nurse licensed to practice in Kentucky;~~

~~2. an Associate Degree in Nursing from a college accredited by one of the six regional academic accrediting associations with a minimum GPA of 2.5 on a scale of 4.0 on all course work attempted as computed by the Office of Admissions.*~~

(a) For Associate Degree Nurses

The registered nurse with an associate degree in nursing from a college accredited by one of the six regional academic accrediting associations will be considered for admission with a minimum GPA of 2.5 on a scale of 4.0 in all course work attempted as computed by the Office of Admissions. NOTE: RN licensure is required to progress to the second semester of the curriculum or prior to beginning clinical experiences.

(b) For Diploma Prepared Nurses

The registered nurse who is a graduate of a diploma program will be considered for admission after earning a minimum of 60 college credits which include:

English – 6 semester credits

Natural Sciences – 6 semester credits

Social Sciences – 6 semester credits

Humanities – 6 semester credits

Nursing** – 28 semester credits.

**Nursing credits may be earned from regionally accredited colleges by taking the courses or by submission of a portfolio of RN licensure and experience to the RN-BSN Option Coordinator.

All nursing courses taken in associate degree or diploma programs

Complete sentence of 4.2.2.1.D.a, NOTE:

"NOTE: RN licensure is required prior to beginning clinical experiences."

are considered lower-division courses and are not equivalent to upper-division courses in this program. The applicant must have at least a GPA of 2.5 on a scale of 4.0 in all college course work attempted as computed by the Office of Admissions

~~3.~~ 2. a statement of academic and professional goals;

~~4.~~ a letter of reference from a supervisor; 3. a letter of reference from a supervisor.

~~5.~~ an interview with members of the Admission and Progression Committee or their designee.

~~*The registered nurse who is a graduate of a diploma program will be considered for admission after earning a minimum of 60 college credits which include:~~

English	6 semester credits
Natural Sciences	6 semester credits
Social Sciences	6 semester credits
Humanities	6 semester credits
Nursing^o	28 semester credits

~~^oNursing credits may be earned from regionally accredited colleges by taking the courses or by taking the ACT-PEP tests. It is strongly recommended that applicants contact the Office of Student Services in the College of Nursing regarding the approved nursing ACT-PEP credits. All nursing courses taken in associate degree or diploma programs are considered lower division courses and are not equivalent to upper division courses in this program. The applicant must have at least a GPA of 2.5 on a scale of 4.0 on all college course work attempted as computed by the Office of Admissions, and must have satisfactorily completed the ACT-PEP tests which establish the nursing credits.~~

~~The application deadline for admission to the Nursing program for all categories of student is March 1st. [SC: 4/24/95; US 4/10/00; SC: 10/30/06]~~

The preferred application deadline is March 1; however, applicants will be considered on a space available basis until August 1 for the fall semester. For spring semester, applications must be received by December 1.

**UNIVERSITY OF KENTUCKY
COLLEGE OF NURSING**

MINUTES: Undergraduate Faculty Meeting

DATE: Friday, September 19, 2008

PRESENT: Patricia Burkhart (presiding), K. Allen-Bryant, K. Ashford, K. Butler, J. Cowley, J. Davis, C. Diebold, C. Gordy, T. Grace, J. Hall, F. Hardin-Fanning, V. Hensley, P. Kral, W. Lovitz, G. Lowry, M. J. Miller, G. Mudd, J. Odom-Forren, C. Riker, D. Rodriguez, L. Scott, S. Simpson, P. Teachey, K. Wagner, L. Walmsley, S. Warden, D. Welsh, J. Wilson

I. Approval of Minutes – Minutes of April 4, 2008 and June 23rd Retreat were approved by unanimous vote.

II. Announcements

A. Pat Burkhart - reviewed items discussed at June 23, 2008 UG Faculty Retreat.

1. **Note taking/power point use in classroom**
 - a. Faculty agreed at retreat to put power points up on Blackboard and this is being done.
 - b. N861/863 is piloting the use of Cornell Note taking method in their classes for Fall 2008.
 - c. C. Diebold has developed a power point for test taking strategies and has given to UG faculty.
2. **Safety of Students/faculty** – P. Burkhart asked faculty to continue making students and clinical faculty aware of safety tips for traveling to and from clinical sites.

III. Presentation on NCLEX – C. Diebold

A. C. Diebold and P. Burkhart attended an NCLEX Conference September 7-8, 2008.

1. C. Diebold reviewed Fact Sheet (See attached) that she distributed to faculty regarding NCLEX examinations. Highlights included:
 - ✓ NCLEX may have 75-265 questions; however average number of questions given is 122.
 - ✓ Students are allowed 6 hours to take the exam.
 - ✓ It is possible to fail a content area and still pass NCLEX.
 - ✓ In Kentucky a student must wait 46 days to retake a failed NCLEX exam.
 - ✓ There is no limit to the number of times a student may retake exam.
2. Confidentiality is important
 - ✓ National Council of State Boards of Nursing monitors the internet for posted questions
 - ✓ Students sign a confidentiality statement
 - ✓ Breach in confidentiality can result in criminal actions and revoking of nursing license.
3. There is a detailed test plan on line for educators to use as a tutorial for students.

IV. Beginning Faculty Dialogue on “Bridging the Preparation-Practice Gap – K. Wagner explained that UG faculty would be addressing issues raised in this two-volume publication as it relates to CON’s curriculum and reported that today was the beginning of an ongoing dialogue. K. Wagner reported that in this published report, nursing schools and practice community were asked if the schools were producing proficient nursing students. The practice community described the newly graduated nursing student as deficient in certain areas, particularly related to patient care “management.” Faculty engaged in discussion with highlighted comments below. Each faculty member received a copy of the 2-volume publication.

- A. Clinicals – faculty agree clinicals in college are not “real world” because most students work a 4-6 hour shift and care for only one patient. NUR 871, Medical-Surgical course, has begun using 12 hour clinicals to acclimate students to the working climate they will face upon graduation.
- B. Faculty brainstormed on how to provide a better clinical experience for students. Some suggestions were:
 - ✓ Share information from publication with institutions/agencies to partner with them on clinical learning experiences for students
 - ✓ Meet with the agency representatives to brainstorm about strategies
 - ✓ Form advisory committee, possibly institutional managers and new graduates.
- C. This topic will be continued (led by K. Wagner) in future meetings.

V. Committee Reports

A. UPC – Karen Butler

- 1. UPC in its meeting earlier today approved changes in NUR 869 course description and objectives and brings recommendation to UG Faculty for a vote. Changes are based upon evaluation of NUR 869 in Spring semester, 2008.

ACTION ITEM – UPC recommends that Undergraduate Faculty approve the changes in course description and objectives for NUR 869. Undergraduate Faculty voted unanimously to approve the course description and objectives for NUR 869.

- 2. L. Walmsley and P. Burkhart will send forward the proposal to the Health Care Colleges Council.

B. USAP – Jessica Wilson

- 1. USAP in its meeting earlier today approved changes in to the RN-BSN Option (see attachment) and brings recommendation to UG faculty for a vote. Changes are based upon an evaluation of the RN-BSN program by a task force charged with examining the RN-BSN Option and making recommendations as appropriate. Recommendations are:
Changes needed in University Bulletin regarding RN-BSN program to reflect current practice.
 - a. In Spring 2008, USAP approved an exemption for completion of university requirements prior to admission for Fall Semester.
 - b. RN-BSN students must however, complete USP before graduation.
 - c. A result of exemption is that enrollment for Fall 2008 increased from 20 students in past semesters to 43.
- 2. Student may be admitted into the program without having a license but must have license before progressing 2nd semester. Rationale: Some students may not have license before Fall because they are still completing 120 clinical hours mandated by Kentucky Board of Nursing.
- 3. Diploma prepared nurses will be considered for admission after earning a minimum of 60 hours from a regionally accredited college, or by submission of a portfolio of RN licensure and experience to the RN-BSN coordinator.
- 4. Recommend March 1st deadline for applications (so that resource needs can be addressed) but

- also consider applications after deadline on a space available basis.
5. Change NUR 854 – Advanced Concepts in Professional Nursing from a 4 hour to a 5 hour course. Rationale: Course has changed to meet the University’s writing requirement.—[This recommendation will be deferred due to impending changes in the DNP option impacting on MSN students in the NUR 854 course].
 6. Based on RN-student feedback, recommend changing delivery model to ½ semester format for nursing courses: NUR 514 Advanced Health Assessment, NUR 872 Clinical Reasoning, NUR862 – Pharmacology, and NUR 864 Pathophysiology. Change NUR 862 to on-line format. Rationale: Student feedback suggested making these courses ½ semester, would allow more in-depth focus and would alleviate deadline pressures by not have all three courses at one time. Faculty teaching these courses concurred.

ACTION ITEM: - USAP recommends to UG Faculty that UPC approved changes to RN-BSN Option be approved by Undergraduate Faculty. Undergraduate Faculty voted unanimously to approve changes to the RN-BSN Option.

- C. Undergraduate Nursing Activities and Advisory Council (UNAAC) – F. Hardin-Fanning**
 1. UNAAC will have their annual back-to-school bash but renamed this year “Boo-Bash” since it is occurring in late October (Oct. 29). Students will be dressing in costume and F. Hardin encouraged faculty members to do so.
- D. Kentucky Association of Nursing Students – J. Hall reported that KANS struggles with enrollment.**
 1. J. Hall proposed to faculty that a fee be collected through student fees with an approximate increase in fees of \$20 per semester.
 2. Discussion ensued.
 - a. Faculty were opposed to assessing any more fees to students.
 - b. Group discussed different ways of promoting KANS.
 3. Faculty voted 18 to 2 not to approve fee assessment for KANS.
 - a. L. Walmsley, V. Hensley, and F. Hardin volunteered to work with J. Hall to discover ways to promote KANS.
- E. Student Services Advising Group – J. Davis/T. Grace/S. Simpson**
 1. T. Grace distributed handout on attributes of the millennium generation and made presentation on student remediation plans. He reported that personality traits such as 1) lack of initiative, 2) trouble concentrating, and 3) lack of creativity contribute to the students’ chance for failure. Faculty discussion ensued as faculty explored boundaries for when and how to help students.
 2. J. Davis reported a new course for pre-nursing majors is being piloted this semester, UK 101 for Nursing. Student Service Advisors are teaching this course to pre-nursing students. Course is to socialize pre-nursing students to nursing and rigors of curriculum.
 3. S. Simpson reported the new initiative of Wednesday night guided study groups for pre-nursing students are going well. The first week there were 48 students; with a drop in 2nd and 3rd weeks.

Adjournment – Next meeting scheduled for November 7, 2008, 12:00-2:00 p.m.
Respectfully Submitted,

Peg Teachey, Administrative Assistant to the Undergraduate Program, Recorder

**UNIVERSITY OF KENTUCKY
COLLEGE OF NURSING
UNDERGRADUATE PROGRAM COMMITTEE
MINUTES**

DATE: September 19, 2008

PRESENT: K. Butler (presiding), J. Cowley, C. Diebold, C. Gordy, J. Hall, F. Hardin, W. Lovitz, G. Lowry, G. Mudd, R. Staten, D. Rodriguez, K. Wagner, L. Walmsley, D. Welsh, J. Wilson

EX-OFFICIO: J. Davis (Pre-nursing Advisor), P. Burkhart

GUESTS: P. Teachey, B. Hilton, N. McDevitt, B. Ghaelian, M. Lanham (Student), Celeste Cross (Student).

I. Welcome and Approval of Minutes – K. Butler called the meeting to order. Karen welcomed two students who were in attendance and asked them to introduce themselves. May 2, 2008 minutes were approved as read. Gina Lowry suggested that UPC minutes be approved electronically. This method will be piloted with the current minutes and adopted if members respond and participate in electronic approval.

II. Announcements

A. Bev Hilton – B. Hilton made the following announcements:

1. The library has new CINAHL.
2. Lab computers were changed to VISTA. There were interfacing problems with students' home computers. Library is in the process of changing computers back to X-P for Windows.

B. K. Butler reminded UPC that per by-laws, each year a non-clinical faculty member serves on UPC. This year the rotation is for NUR 866 to be a member. Jennifer Cowley will fill the role.

III. New Business

A. Course Evaluations for 2008-2009 – **K. Wagner** reported that NUR 881, 883, 885 and 886 will be evaluated this year (2008-2009) using the streamlined course evaluation process. The evaluation will be based on the 9 essentials from AACN. However not every course will address each essential.

1. The following faculty volunteered to be external reviewers:
 - a. NUR 881 – Psych/Mental Health – Gia Mudd
 - b. NUR 883 – Public Health – Gina Lowry
 - c. NUR 885 – High Acuity – Jennifer Cowley
 - d. NUR 886 – Synthesis – Claudia Diebold
2. Course committees will complete a self-assessment return to K. Wagner to be discussed at the November UPC meeting.
3. Course Mapping – K. Wagner will be meeting with all Course Coordinators to do “curriculum mapping”. Group discussed possibility of a one day retreat during “dead week”.

B. Cultural Competence Workshop – **C. Gordy** initiated discussion regarding pros and cons of student attendance at the University sponsored cultural competency workshop.

1. This year's workshop was problematic:
 - a. workshop held on different day than originally advertised and workshop was held on a class day, rather than clinical day; workshop was not videotaped; lunch was not provided to students.
 - b. M. Lanham and Celeste Cross (students) stated they believed nursing students would rather learn how cultural competence is involved with nursing.
2. UPC discussed whether nursing faculty could make attendance to this workshop mandatory. University Ombudsman said if it was mandatory it would have to be listed in schedule book.
3. After much discussion, K. Butler asked C. Gordy to work with D. Anderson and R. Staten to find a solution regarding: a) mandatory issue; b) incentives to attending; c) alternative solutions such as an “in-house” workshop, and bring back to UPC.

- C. Clinical Site Evaluations – K. Butler** reminded UPC members that College of Nursing now have new process in place for faculty to evaluate clinical sites. This form was distributed last Spring. UPC agreed an annual evaluation was sufficient. Peg Teachey will send the evaluation form to Course Coordinators late March or early April to give to clinical faculty. Course coordinators will be responsible for tracking clinical faculty compliance of this annual task.
- D. RN-BSN Program – Gina Lowry** reported on review of the RN-BSN program by a task force charged with examining the RN-BSN Option and making recommendations as appropriate (See attached handout). Highlights from the recommended changes include:
1. Changes needed in University Bulletin regarding RN-BSN program to reflect current practice.
 - a. In Spring 2008, USAP approved an exemption for completion of university requirements prior to admission for Fall Semester.
 - b. RN-BSN students must however, complete USP before graduation.
 - c. A result of exemption is that enrollment for Fall 2008 increased from 20 students in past semesters to 43.
 2. Student may be admitted into the program without having a license but must have license before progressing 2nd semester. **Rationale:** Some students may not have license before Fall because they are still completing 120 clinical hours mandated by Kentucky Board of Nursing.
 3. Diploma prepared nurses will be considered for admission after earning a minimum of 60 hours from a regionally accredited college, or by submission of a portfolio of RN licensure and experience to the RN-BSN coordinator.
 4. Delete March 1st deadline. **Rationale:** Applicants are considered on a space available basis.
 5. Change NUR 854 – Advanced Concepts in Professional Nursing from a 4 hour to a 5 hour course. **Rationale:** Course has changed to meet the University's writing requirement.
 6. Change type of delivery to ½ semester format for nursing courses: NUR 514 Advanced Health Assessment, NUR 872 Clinical Reasoning, NUR862 – Pharmacology, and NUR 864 Pathophysiology. Change NUR 862 to on-line format. **Rationale:** Student feedback suggested making these courses ½ semester, would allow more in-depth focus and would alleviate deadline pressures by not have all three courses at one time. Faculty teaching these courses concurred.
 7. Gina Lowry called for a vote on the recommended changes to the RN-BSN program. C. Diebold made a motion to accept the changes as presented and Carrie Gordy seconded it. Motion approved unanimously.

ACTION ITEM: - UPC recommends to UG Faculty that UPC approved changes to RN-BSN program be approved by Undergraduate Faculty.

E. Course Evaluations Online – Brenda Ghaelian and Nancy McDevitt presented process for having students complete an evaluation of course on line. Much discussion followed regarding issue of giving a student an “incomplete” if evaluation is not completed. UPC agreed to continue discussion on this process at a later meeting.

III. Announcements

- A. Karen Butler reminded course coordinators that the new clinical faculty orientation and evaluation processes are now in place and copies of these documents should be forwarded to Pat Burkhart when completed.
- B. Karen Butler will share 2007-2008 UPC Annual Report with UPC members as requested by them.
- C. R. Staten announced that J. Cowley has developed a book to be used as a tool for orienting new clinical faculty. J. Cowley agreed to send a copy to course coordinators.
- D. R. Staten recommended that UPC consider doing an overall orientation for all new part time undergraduate faculty hired.

IV. Meeting/Adjournment -- The next meeting will be Friday, October 3, 2008, 9:00-10:30 a.m. in Room 213 CON Bldg. Meeting adjourned at 10:30 am.

Respectfully submitted:

Peg Teachey, Recorder